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*Returned to  
on 26 Nov 85 with  
comments.*

MEMORANDUM FOR: Deputy Director for Administration

STAT FROM:   
Director of Information Services

SUBJECT: FY 85 Accomplishments

REFERENCE: Your Memorandum dated 14 November 1985, same subject,  
(DA 85-0013)

In accordance with the referenced memorandum, attached is a concise list of Office of Information Services accomplishments for FY 1985. As recommended, the list is oriented to the interest of the DCI.



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## OFFICE OF INFORMATION SERVICES

FY 1985 ACCOMPLISHMENTSOffice of the Director

In anticipation of the CIA Information Act of 1984, and recognizing the pressure that would be placed on the DCI to implement the new law, the Director of Information Services established an FOIA task force to draft an Agency-wide implementing regulation and policy guidance to the Deputy Directors ready for the Director's signature on the day the President signed the act into law. This goal was accomplished.

Immediately following the President's signing the CIA Information Act in October 1984, the Director of Information Services directed the task force to work with representatives from the affected directorates in identifying, describing, and recommending to the DCI the operational files to be designated and in preparing detailed directorate instructions concerning the file designation process. Once again the goal was met while ensuring that the DCI was in full compliance with the spirit and letter of the law in approving the designations.

Before implementation of the new law, the task force briefed representatives of the Senate and House committees on intelligence in detailed, lengthy meetings, answering their numerous specific and penetrating questions about the designations and how they were developed. Subsequent letters from both Congressional committees expressed complete satisfaction with the meticulous manner <sup>in</sup> which the entire task was carried out. ✓

The Director of Information Services took the lead in developing the Agency's Historical Review Program as agreed to by the DCI and as prescribed in the CIA Information Act of 1984.

The Director of Information Services chaired a series of meetings with the Archivist of the United States, the Librarian of Congress, a group of distinguished historians, and Agency and other Government representatives to determine the feasibility of conducting a program for the systematic review, declassification, and release to the public of CIA information of historical value. Following these meetings, OIS was a major contributor to the DCI's report to the Congress describing the program being developed.

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